

# **Orange County Chapter of the American Society of Safety Professionals Standard Operating Guidelines**

## **Appendix E: Awards & Honors, Safety Hall of Fame**

### **DESCRIPTION**

The Orange County Safety Hall of Fame is dedicated to fostering an appreciation of safety leaders in Orange County by honoring those who have made outstanding contributions to the advancement of safety and health and recognizing their impact on the profession and in our community.

Through its mission, the Orange County Safety Hall of Fame is committed to:

- Honoring those individuals who have had exceptional careers, and recognizing them for their significant achievements.
- Accepting, through petitions, individuals who meet the eligibility guidelines as set forth herein for induction into the Safety Hall of Fame.
- Maintaining a permanent record of these individuals with documentation, maintenance of the original nomination petition, and periodic exhibition of the perpetual plaque that enshrines each inductee.

### **NOMINEE ELIGIBILITY**

Nominees must be in good standing as a Member, Emeritus Member, or Professional Member of the American Society of Safety Professionals. Nominees must have membership tenure of at least fifteen (15) years, with at least five of the most recent years being with the Orange County Chapter. Exceptions to eligibility requirements must be approved by the Awards & Honors Committee.

### **GENERAL CRITERION**

Nominees must have made a consistent significant and measurable positive impact on the safety and health of the workers in Greater Orange County by demonstrating exemplary service in the general field of safety or one of its specialties.

Nominees must have demonstrated the highest level of technical skill and innovation.

Nominees must have demonstrated progressive responsibility and management in the safety profession.

### **NOMINATION GUIDELINES**

Nominations must be made by any Orange County Chapter Member or Professional Member in good standing.

The nomination petition must be submitted in essay form by the nominating member and should fully explain in detail the nominee's qualifications as outlined in the General Criterion above. The petition should also explain why the nominee is deserving of this honor.

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The petition must include at least two (2) letters of support from supervisors or peers, special citations, honors, awards, or other supporting documents relevant to the nomination guidelines. The petition must be signed and dated by the nominating member. For archival purposes, the petition should be attractively and professionally packaged and presented.

The essay portion of the nomination petition must be no more than fifteen (15) pages, double spaced, with 10 point type or larger standard font type (such as Arial, Courier, or Times New Roman). The total petition, including supporting documentation, must be 25 pages or less. One (1) hardcopy original and two (2) photocopies of the complete petition must be mailed to:

Safety Hall of Fame – Awards & Honors  
c/o Orange County Chapter ASSP  
P.O. Box 27932  
Santa Ana, CA 92799-7932

Please do not mail in a manner that requires a signature to receive the package.

Electronic submissions may be compiled into one PDF document and emailed to [phillipcombest@gmail.com](mailto:phillipcombest@gmail.com).

### **NOMINATION TIPS**

There are dozens of chapter members who are eligible for nomination to the OCASSP Safety Hall of Fame based on their length of service and membership with the Chapter and ASSP. A list of chapter members with election dates prior to 15 years ago may be obtained from Society. After obtaining this list, examine it to identify those members who have been active in attending Chapter meetings and events or those members who have been prominent in the Greater Orange County Professional Safety Community.

After a possible candidate has been identified, the candidate may be approached by the petitioner for assistance in gathering the data necessary to draft the petition.

### **INDUCTION PROCEDURES**

Upon receipt of the nomination petition, the petition shall be forwarded to the Director of Awards & Honors. The Awards & Honors committee shall review the petition for completeness and eligibility and, if appropriate, recommend conferment to the Chapter Executive Committee. Conferment shall be affirmed by a simple majority vote at the next regular meeting of the Executive Committee.

The nominee, nominating member, and the nominee's supervisor (if applicable) shall be invited to attend the meeting for the induction ceremony. If the December meeting is not feasible, these parties shall be invited to the next monthly Chapter meeting at which

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performance of the induction ceremony if feasible and convenient for the both the Chapter and inductee.