

**Orange County Chapter of the American Society of Safety Professionals
Standard Operating Guidelines**

**Appendix H: Awards & Honors, Membership Dues
Reimbursement**

DESCRIPTION

This award is intended to reimburse chapter members for costs associated with chapter membership, up to \$180.00.

ELIGIBILITY

- Applicants must be a member in good standing with Orange County Chapter with membership tenure of no less than one year.
- The applicant must not be reimbursed for the cost associated with ASSP membership by any other source, such as the applicant's employer.
- Applicants for this award may be previous recipients of the award. However, preference shall be given to applicants who are not previous recipients when there are more than five applicants in a chapter year.

GENERAL CRITERION

- This award will be granted up to five (5) times per chapter year.

APPLICATION GUIDELINES

- A complete OCASSP Awards application should be mailed to the OCASSP Awards & Honors Committee, P.O. Box 27932, Santa Ana, CA 92799-7932. Please do not mail in a manner that requires a signature to receive the package. Electronic submissions may be compiled into one PDF document and emailed to phillipcombest@gmail.com.
- Copies of the receipts for the expenses associated with pursuing the professional certification should be included with the application. The award will not be granted until the expenses are incurred and copies of receipts are provided to the Awards & Honors Committee.
- The application should include the self-employment verification or a statement from the applicant affirming that the applicant's employer does not reimburse the costs associated with pursuing professional certification.
- Applications may be sent any time during the chapter year.

Orange County Chapter of the American Society of Safety Professionals
Standard Operating Guidelines

Appendix K: Scholarship & Awards Application



AMERICAN SOCIETY OF
SAFETY PROFESSIONALS
Orange County Chapter

P.O. Box 27932, Santa Ana, CA 92799-7932
<http://orangecounty.assp.org>

Name _____ Are you an
ASSP
Member # _____
*Required except for
Scholarship application*

Employer _____ Title _____

Mailing
Address _____
Street Address _____ *Apt. /Suite/Unit #* _____
City _____ *State* _____ *ZIP* _____

Phone () - e-mail
address _____

Complete the appropriate section for the program you are applying for (one program per application only)

☐ **Professional Certification Reimbursement Award:** *100% up to \$500 of the cost of the application, examination fee for certification, prep course and study material.*

Certification pursued:

_____ Certifying
Body _____
(Subject to approval)

☐ **Student Scholarship:** *\$500.00 and student membership in ASSP for one year.*

School _____ Major _____

Degree ☐ AS/AA ☐ BS/BA ☐ MS/MA ☐ PhD ☐ Other _____

Year in School _____ Expected Graduation Date ____/____/____

Full Time Student ☐ Yes ☐ No

Cumulative GPA _____ Cumulative GPA in Safety & Health related courses _____

☐ **Membership Dues Reimbursement Award:** *100% up to \$180.00 of the cost of the annual ASSP membership dues.*

Orange County Chapter of the American Society of Safety Professionals

Standard Operating Guidelines

Scholarships & Awards Application

Award Eligibility Requirements and Checklist

Professional Certification Reimbursement Award

Eligibility

- ASSP Orange County Chapter Member (all categories of membership) in good standing for at least one year.
- Candidate must have taken exam or be registered to take a professional certification examination within the scope of certifications and criteria listed in the limitations section.
- Candidate's is not reimbursed by any other source.
- Must not be a previous recipient of this award.

Submit the following:

- ☐ Completed application form (Appendix K including Eligibility Requirements and Checklist)
- ☐ Proof of registration.
- ☐ The candidate must remit all related receipts (or copies of receipts) in order to complete the award process and get reimbursed.
- ☐ Professional Certification Award Application - Declaration.

Student Scholarship

Eligibility

- Students with permanent home address as Southern California. Zip codes 90000 to 93599.
- Applicants is a student attending a degree granting institution and admitted/enrolled in a safety program.
- Applicants must be enrolled at the sophomore level or higher and be seeking a career in Occupational Safety and Health.
- Applicants must possess a cumulative, overall 3.0 GPA for safety & health courses, or a GPA lower than 3.0 should include an explanatory note from the applicant.

Submit the following:

- ☐ Completed application form (Appendix K including Eligibility Requirements and Checklist)
- ☐ Cover letter indicating consideration for scholarship and indicating career objectives in safety (maximum one 8-½ X 11 page).
- ☐ Original, official Transcript (or unofficial copy) which shows the coursework in safety or related fields.
- ☐ Resume
- ☐ A letter of recommendation from the applicant's Faculty Advisor or other person who knows the applicant.

Membership Dues Reimbursement

Eligibility

- Applicants must be a member in good standing with Orange County Chapter with membership tenure of no less than one year.
- The applicant must not be reimbursed for the cost associated with ASSP membership by any other source, such as the applicant's employer.

Submit the following:

- ☐ Completed application form (Appendix K including Eligibility Requirements and Checklist)
- ☐ Proof of payment of membership dues (or a copy of the receipt)
- ☐ Membership Dues Reimbursement Award Application - Declaration.

**Orange County Chapter of the American Society of Safety Professionals
Standard Operating Guidelines**

CERTIFICATION OF APPLICANT:

To be completed by award applicant

I certify that I have read, understand and meet the eligibility requirements for the award I am applying for and that all information provided on and with this form is correct to the best of my knowledge.

<i>Signature</i>	/ /
------------------	---------

Mail all application materials to:

**Awards & Honors Chair
OCASSP
P.O. Box 27932
Santa Ana, CA 92799-7932**

Electronic submissions may be emailed to:

**Awards & Honors Chair
phillipcombest@gmail.com**