



AMERICAN SOCIETY OF SAFETY PROFESSIONALS

Orange County Chapter

OC ASSP Board Meeting **Minutes**

February 19, 2025

Page **1** of **5**

QUORUM: (President or President-Elect plus 3 Committee Members (including 1 Elected Member))

Attended	Name	Position	Attended	Name	Position
X	Carolyn Oakes	President	X	Rich Warner	Government Affairs
	Jessica Vargas	President-Elect	X	Phillip Combest	Awards & Honors / Acting Secretary
	Art Pedroza	Treasurer		Danni Acevedo	Communications
X	Teddi Penewell	Advisory Board	X	Danny Kim	Student Section
X	Bob Howarth	Advisory Board		Eric Brown	Mentorship
X	Georgette Quinn	Advisory Board		Bhavika Lodhia	Membership
	Haley Binder	Job Chair		Brian Nguyen	Member at Large
	Tracey Kreiger	Guest	X	Andrew Stumpf	Guest
			X	Dan Gortarez	Guest

QUORUM / CALL TO ORDER

- A quorum being present, the meeting is called to order at 12:07 p.m. by President, Carolyn Oakes

APPROVAL OF PREVIOUS MEETING MINUTES

- Moved to approve by Georgette, Seconded Bob H, Motion carried.

OLD BUSINESS: (PREVIOUS ACTION ITEMS)

Action – Carolyn to follow back up with the 3M contact (RE Fall Protection meeting) She did, waiting for date. Interest from LA and maybe LB to join. Would be at Tustin training plant. **(Closed – See below)**

Action – everyone to review (Bhavika's) letter (with info on free year of membership with the local ASSP chapter). **(Shared templates and got feedback, Closed)**

NEW BUSINESS:

1. PRESIDENT REPORT (Carolyn reporting)

- Carolyn going to Regional Operating Committee (ROC) meeting in March, will report on activities post-meeting.
- Society offered ways to handle prizes, raffles, etc. Society will provide merch and gift cards.
- Angel Romero from Los Angeles approached to reconstitute the Riverside Chapter (formerly Arrowhead). Per Teddi, LA had a special interest group and was doing meetings, plus had Safety Center has dissolved. Per Phil, this

conversation has come and gone for years and gave background on the details. Teddi said LA has a Special Interest Group in the Inland Empire. GQ and Bob also shared some history. **Action** - Carolyn will report back regarding new Riverside chapter proposition after ROC.

- Flowers for Geri Golonka. Phil moves to send flowers on behalf of 3 SoCal Chapters to retiring chapter services director Geri Golonka at HQ. Luis Ortiz and Evan S from Long Beach and Los Angeles Chapters respectively agree to pitch in \$50, budget \$150 including delivery. (Reimbursement from other chapters TBD.) **Action** – Georgette to order flowers.

2. PRESIDENT-ELECT REPORT (Jessica Absent)

3. TREASURER REPORT

Chapter Account Update (Art Absent)

- **Action** – Art to schedule meeting to discuss audit plan. Brian, Carolyn, Jess, Art and GQ to attend.
- **Action** – Art to provide JTS account balance update after reconciling so transfer can be made from JTS account to chapter account for 2024 JTS proceeds (chapter share).

Below is a screenshot of the chapter account provided by Treasurer for 02/19/2025:

As of February 19, 2025

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Do Not Use 4	0.00
JTS	0.00
Non Profit Checking (1249)	35,662.25
Non Profit Checking (2437)	0.00
Total Bank Accounts	\$35,662.25
Other Current Assets	
Do Not Use1	-44.99
Total Other Current Assets	\$ -44.99
Total Current Assets	\$35,617.26
TOTAL ASSETS	\$35,617.26
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
Do Not Use2	-9,187.84
Opening Balance Equity	48,448.56
Net Income	-3,643.46
Total Equity	\$35,617.26
TOTAL LIABILITIES AND EQUITY	\$35,617.26

Below is a screenshot of the ongoing balance sheet as of 02/19/2025

July 1, 2024 - February 19, 2025

	JUL 2024	AUG 2024	SEP 2024	OCT 2024	NOV 2024	DEC 2024	JAN 2025	FEB 1-19, 2025	TOTAL
Income									
Membership Dues	575.00	584.00	554.00	482.00	623.00	638.00	1,151.00		\$4,607.00
PayPal Income	-159.90		651.68	554.77		1,244.92	1,383.64	3,323.28	\$6,998.39
Total Income	\$415.10	\$584.00	\$1,205.68	\$1,036.77	\$623.00	\$1,882.92	\$2,534.64	\$3,323.28	\$11,605.39
GROSS PROFIT	\$415.10	\$584.00	\$1,205.68	\$1,036.77	\$623.00	\$1,882.92	\$2,534.64	\$3,323.28	\$11,605.39
Expenses									
Awards, Honors, Scholarships	385.38					1,053.88		194.00	\$1,633.26
Holiday Meeting Expense					1,384.70	4,160.49			\$5,545.19
Leadership Conference				2,697.75					\$2,697.75
Meals and Entertainment				38.89					\$38.89
Mixer Expense						2,700.00			\$2,700.00
Office Expenses				68.00					\$68.00
Student Section			1,040.00	284.19					\$1,324.19
Student Section Expenses				752.43	381.16	107.98			\$1,241.57
Total Student Section			1,040.00	1,036.62	381.16	107.98			\$2,565.76
Total Expenses	\$385.38	\$0.00	\$1,040.00	\$3,841.26	\$1,765.86	\$8,022.35	\$0.00	\$194.00	\$15,248.85
NET OPERATING INCOME	\$29.72	\$584.00	\$165.68	\$ -2,804.49	\$ -1,142.86	\$ -6,139.43	\$2,534.64	\$3,129.28	\$ -3,643.46
NET INCOME	\$29.72	\$584.00	\$165.68	\$ -2,804.49	\$ -1,142.86	\$ -6,139.43	\$2,534.64	\$3,129.28	\$ -3,643.46

JTS Accounting Update (Phil Reporting)

- **Action** – Art to provide final JTS balance.
- **Action** – Phil to seek succession plan for 2026, discuss with Brain to create team for 2026.

4. STUDENT SECTION (Danny reporting)

- Had Feb. Meeting with lots of new faces.
- Meeting scheduled for March 7, Clean Harbors is presenting. Workshop from EHS office following March meeting.
- Things going smoothly. Looking at merch for board members. Also tour in March or April.
- University is planning on creating a EHS minor, three year process.
- First year of membership post-graduation is free, and second year is 50% discount. Reimbursement of 50% dues second year discussion. **Action** – Danny to get clarification from Society and pass info to Bhavika as needed.

5. PROGRAMS (Carolyn reporting)

- Upcoming
 - All events are on the website / events.
 - Feb. 26 event joint OCASSP-OCAIHA breakfast meeting at Red Cross.
 - March volunteering event with the OC Food Bank – Saturday March 15th (Per Carolyn, it's on website. **Action**: Promote event (Haley and Danni).
 - Beach Clean up March 22 beach clean up and bonfire.
 - April 21: Fall protection meeting at 3M facility in Tustin with hands on demo and PPE vendors. Email comms to start soon. Joint Event LB and LA chapters. Danny asks for few spots for students, Carolyn confirmed.
 - **Action** – Carolyn to follow back up with the 3M contact. (**Closed**)
 - Possible limit event attendance due to space available.
 - May 3: Angel Game and Tailgate with ASSP Long Beach and Los Angeles invited. May be Regional people show up.
 - 17 Tickets sold as of 2/5/25. Registration open with 3 options (LA, LB, OC).
 - **Action** – Promotion to send out per Carolyn, asking Mark H to do this for LB, LA, OC chapters.
 - May: Joint Meeting with RIMS. RIMS is planning
 - **Action**: Tracey emailed Diana on the 12th to see about getting an update for tomorrow meeting, but has not heard back from her yet. (**Leave Open**)

6. ADVISORY BOARD REPORT (Bob/Teddi/GQ Reporting)

- Next meeting scheduled for February 27th
- Materials were disseminated to members.

7. GOVERNMENTAL AFFAIRS (Rich Reporting)

- Cal/OSHA active on manufactured stone stuff related to silica exposure. Had emergency standard and voted into permanent couple months ago.
- Expects wildfire smoke discussion to be resurrected either from Cal/OSHA or legislature.
- Per Teddi, new 6' trigger height residential fall protection changes comes into effect July 1, 2025.

8. COMMUNICATIONS / WEB (email from Haley)

- LinkedIn posts made, getting engagement.
- **Action** - Carolyn will let Haley and Danni know we need promotion for upcoming events.

9. HONORS & AWARDS REPORT (Phil reporting)

- Possibly Chapter Safety Professional of the Year (SPY) recipient identified. No engagement yet.
- Spring Scholarship to be announced next month.

10. MENTORSHIP PROGRAM (Danny reporting)

- Going well. Eric emailed mentors with instructions.
- Eric moved to Bay Area. Not sure if he will stay involved.
- **Action** – Carolyn to connect with Brian and Eric to discuss mentorship program next year.

11. JOBS

- Four new jobs on website.

12. MEMBERSHIP (Bhavika not here, Carolyn reporting)

- Template letters were updated.

13. NEW BUSINESS

- Brian sent Email with 2025/2026 slate of officers: Jess is President, Bhavika President Elect, Tracey is Treasurer, Haley is Secretary, Advisors Same as 2024/2025.

14. RECAP OF NEW AND CARRY OVER ACTION ITEMS FROM THIS MEETING (for next meeting)

- **Action:** Tracey to reach out to Diana with RIMS for May joint meeting details.
 - **Action:** Georgette to send flowers on behalf of 3 SoCal Chapters with following note: "Thanks for you for your amazing support over the years, and best wishes for a long, healthy, and fulfilling retirement! Warm regards, SoCal Chapters Los Angeles, Long Beach, and Orange County"
 - **Action** - Carolyn will report back regarding new Riverside chapter proposition after ROC.
 - **Action** – Carolyn to connect with Brian and Eric to discuss mentorship program next year.
 - **Action** - Carolyn will let Haley and Danni know we need promotion for upcoming events.
 - **Action** – Promotion for Angel game to send out per Carolyn, asking Mark H to do this for LB, LA, OC chapters.
 - **Action** – Brian to get with Society and send out election info for electronic balloting.
 - **Action** – Art to provide JTS account balance update after reconciling so transfer can be made from JTS account to chapter account for 2024 JTS proceeds (chapter share).
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ADJOURNMENT

- Meeting adjourned at 12:59 pm

NEXT MEETING

- Third Wednesday of each month
- March 19, 2025 (12:00 pm)
 - Join Zoom Meeting:
 - Meeting ID: 383 699 1322
 - Passcode: OCASSP

Link: <https://us06web.zoom.us/j/3836991322?pwd=S08xbjhRQXhtYWxkUURqZzhQTyt5UT09>