



# AMERICAN SOCIETY OF SAFETY PROFESSIONALS

Orange County Chapter

OC ASSP Board Meeting Minutes

September 20, 2023

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## QUORUM: (President or President-Elect, 3 Committee Members (including 1 elected Executive Committee Member))

Attended	Name	Position	Attended	Name	Position
<input checked="" type="checkbox"/>	Brian Nguyen	President	<input checked="" type="checkbox"/>	Rich Warner	Government Affairs
<input type="checkbox"/>	Carolyn Oakes	President-Elect	<input checked="" type="checkbox"/>	Phillip Combest	Awards & Honors
<input checked="" type="checkbox"/>	Jessica Vargas	Secretary	<input checked="" type="checkbox"/>	Danni Acevedo	Communications
<input checked="" type="checkbox"/>	Art Pedroza	Treasurer	<input checked="" type="checkbox"/>	Danny Kim	Student Section
<input type="checkbox"/>	Teddi Penewell	Advisory Board	<input checked="" type="checkbox"/>	Eric Brown	Mentorship
<input type="checkbox"/>	Azza Carmona	Advisory Board	<input type="checkbox"/>	Bhavika Lodhia	Membership
<input checked="" type="checkbox"/>	Georgette Quinn	Advisory Board	<input checked="" type="checkbox"/>	Bob Howarth	Program
<input checked="" type="checkbox"/>	Royce Hossler	Job Chair	<input type="checkbox"/>	Claudia Morgado	Member-at-Large
			<input type="checkbox"/>	Rollin Gordon	member

## QUORUM / CALL TO ORDER

- A quorum being present, the meeting is called to order at **12:01** by President, Brian Nguyen

## APPROVAL OF PREVIOUS MEETING MINUTES

- August meeting minutes **approved**

## OLD BUSINESS: (PREVIOUS ACTION ITEMS)

- May 23'** - Phil and Georgette (bylaws) to resolve this in the coming months (Phil noticed that old bylaws versions got updated by Society when they made the governance changes. Important changes were not reflected in the Legacy document that Society "updated" for us. They used a 2017 version).
- July 23'** - Brian / Art to discuss whether update to the JTS registration account is needed to connect with the since we updated to US Bank.
- July 23'** - Brian to create a save the date April 13, 2024 for "Sound the Alarm" campaign.
- August 23'** (Platinum status for 2022-2023 year) Brian to follow up with society regarding the letter and post when received.
- August 23'** – Art to order new checks
- August 23'** – (Programs) Azza to confirm speaker moving to January

## NEW BUSINESS:

### 1. PRESIDENT REPORT (Brian reporting)

- Brian and Carolyn will be attending the ROC meeting in San Francisco in October.
- Proposal with the Long Beach chapter to have the next ROC meeting in Southern California. Funding will be from the Regional Society and will help save travel expenses for the Chapters in California that would attend.
- Honda Center tour this Friday, 9/22/23, is sold out!
- Brye Lynn from Safety Geeks potential speaker for November meeting, but also considering joint ethics meeting with AIHA that month.
- Congratulations to everyone from last year's board for a Platinum year. Also on track for another Platinum year!
- Carolyn is still working to organize a volunteer event with the Conservancy. Has not received a response.

### 2. PRESIDENT-ELECT REPORT (Carolyn Reporting)

- Nothing to report

### **3. TREASURER REPORT (Art reporting)**

- Ran into an issue with our bank. Art needs to be noted as an officer, not just a board member, in our meeting minutes so he can gain full access to all of their services. There are documents, such as the Bylaws, that note Art as an Officer that should be sufficient.
- Brian has the financials and shared with the group. Jess to attach to the minutes.

### **4. STUDENT SECTION (Danny Kim reporting)**

- Had first student section meeting September 1st. Art presented on ergonomics. Scheduled to teach on Thursdays.
- Alum Christopher Tran came to share what he has been doing since graduation.
- Posted flier for semester meetings on LinkedIn site. Next meeting October 6th.

### **5. PROGRAMS (Bob Reporting)**

- January and May open for speakers.
- March speaker is being scheduled.
- April volunteer event in conjunction with Red Cross "Sound the Alarm" event. Phil to confirm dates.
- June is transition and recognition.

### **6. ADVISORY BOARD REPORT (Azza/Tedi/GQ Reporting)**

- Meeting on October 5th.

### **7. GOVERNMENTAL AFFAIRS (Rich Reporting)**

- Lead and Indoor Heat out for 15 day notice.
- Personnel changes in the Standards Board.
- Expected to be signed: AB521 Toilet facilities in Construction and SB553 Workplace Violence. SB735 Firearms in Motion Pictures already signed. Also looking at
- Petition to the Standards Board for Silica was denied then approved in part.

### **8. COMMUNICATIONS / WEB / SOCIAL MEDIA (Danni Reporting)**

- Please let her know if she has any outstanding items to complete.
- Phil asked for a last call for JTS Registration.

### **9. HONORS & AWARDS REPORT (Phil reporting)**

- Student Scholarships being announced soon. Deadline to apply is November 1.
- Joint Technical Symposium Update:
  - Carson, CA 10/12/23
  - Most exhibitor tables are sold out
  - We currently have around 200 bodies. Would like to have another 50+. Please register if you intend to attend. Use promo code ASSP for \$25 discount.
- Bylaws Update - Motion APPROVED:
  - Motion to approve revised bylaws (Attached). Note substantial changes were already approved last year when governance changed from Delegate to Advisor, but Society was working with an old version of our bylaws, so some good changes made over the years were lost. The attached document reflects changes made last year to other items that already were approved by previous boards, so this is just a formality.

Section 7. The Advisory Group Member(s) on the ASSP Advisory Group shall:

- a) Operate in accordance with Advisory Group Operating Procedures and Society Bylaws.
- b) Serve as representative of their local ASSP chapter on the ASSP Advisory Group.
- c) Keep the Chapter informed of the Advisory Groups actions and proposed actions and transmit the Chapter's opinions and views on Society activities to the Advisory Group.
- d) Whenever possible, Advisory Group Members shall be filled with an experienced Chapter leader, preferably a former President or former Elected Officer of the chapter.
- e) When otherwise qualified and interested Advisory Group members are available to serve on the ASSP Advisory Group, those existing ASSP Advisory Group Members who have served three or more consecutive terms shall step down and allow other Members to serve as ASSP Advisory Group Members.

Section 8. The Member-at-Large shall:

- a) Be an automatic succession of the Immediate Past President after completing his/her term as President.
- b) Perform such special assignments as directed by the Executive Committee.

## ARTICLE VI - NOMINATION AND ELECTION OF OFFICERS

Section 1. The most recent Past President available to serve shall be the Chairperson of the Nominating Committee if a Past President is available to serve. In elections where elected candidates are running unopposed, the Nominating Committee may be limited to the Chairperson only. In elections where a vote must be conducted to choose the candidate(s), the Nominating Committee, including the Chairperson, shall consist of no less than three (3) nor more than five (5) members, preferably Past Presidents. One member shall be selected by the current Chapter President and the balance by the Nominating Committee Chairperson. The current Chapter President shall not be a member of the Nominating Committee.

- SOG Updates - Motion APPROVED:
  - Student Scholarships: In cases where there are more qualified applicants than awards to be given, preference shall be given to applicants who are members of OCASSP's Student Section at California State University, Fullerton.
  - Member Reimbursement: Applicants for this award may be previous recipients of the award. However, preference shall be given to applicants who are not previous recipients when there are more than five applicants in a chapter year.
  - Application Guidelines: Please do not mail in a manner that requires a signature to receive the package.

### 10. MENTORSHIP PROGRAM (Eric/Danny reporting)

- Mentorship program officially starts in January. Still need Mentors and Mentees.

### 11. JOBS (Royce Reporting)

- A few new jobs posted, including a few from CalOSHA.

### 12. MEMBERSHIP (Bhavika reporting)

- Nothing to report

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## ADJOURNMENT

- Meeting adjourned at 1:00 pm

#### NEXT MEETING

- Third Wednesday of each month
- October 18, 2022 (12:00 pm)
  - Join Zoom Meeting:
    - Meeting ID: 869 4414 9119
    - Passcode: OCASSP
    - Link: <https://us06web.zoom.us/j/86944149119?pwd=akdJS1U3MmR6NWZLcEYyUkFROWcwdz09>

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#### RECAP OF NEW AND CARRY OVER ACTION ITEMS FROM THIS MEETING

- **September 23'** Jess to attach financials to the minutes.
  - **September 23'** Phil to confirm dates for "Sound the Alarm" event.
  - **September 23'** Danni to send out a last call for JTS Registration with link to the website.
  - **September 23'** Eric to send a Mentor slide to Phil to include in JTS slideshow.
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